



## 2025 Alberta Snowmobile Show – SAVE THE DATE!

Dates: October 17 – 18, 2025

**Edmonton EXPO Centre**

7515 118 Ave NW, Edmonton, AB T5B 0J2

Two full days of Move in October 15 & 16  
Friday, October 17 – 2pm – 9pm  
Saturday, October 18 - 10am – 8pm  
MOVE OUT - Sat 8pm-12am/Sun 8am – NOON

### Booth Comes With:

- 1x 800 watt outlet
- Drapes (except corner booths)
- 1 x Show Guide Listing
- Complimentary Material Handling
- 24 hr security

### EXHIBIT Space Sizes & Pricing

100 – 300 sq.ft.: \$10.00 sqft  
301 – 600 sq.ft.: \$9.00 sqft  
601 – 900 sq.ft.: \$8.00 sqft

**Corners ADD \$100**

**Call for Bulk Rates**

### EXHIBITOR I.D.'s

Exhibitor I.D.'s are issued free of charge to exhibit personnel on the following basis:

100 sq ft = 2 wrist bands

101 – 400 sqft = 4 wrist bands

401 + sqft = 6 wrist bands

Additional wristbands are \$7.00 each

**NOTE:** Lost or stolen ID's will be charged for; it is the responsibility of each booth to ensure that their staff all have their show ID's upon entering their booth.

### **PAYMENT PLAN ( NEW)**

Register with a credit card and monthly payments will be automatically applied to the balance.



### **SHOW LOCATION**

Edmonton Expo Centre - 7515 118 Ave, Edmonton, AB

### **MOVE-IN/MOVE-OUT**

**Move-In begins on Wednesday, October 15th at 9:00 a.m. until 6pm and continues on Thursday October 16th from 9 am to 8 pm.** Move-Out is on Saturday, October 18th AFTER the show is officially closed at 8:00 p.m. until midnight and continues Sunday Oct. 19th from 8am to 10am. Please do not dismantle any part of your booth display until show close. Your co-operation in this matter is greatly appreciated.

### **ADVANCE SHIPPING & MATERIAL HANDLING**

Prior to move-in day, arrangements for receipt of goods and any material handling (forklifts, dollies, etc.) that may be necessary can be organized through our Décor contractor. The Exhibitor is responsible for any and all costs involved for advance shipping.

### **ADDITIONAL POWER – 1 POWER OUTLET INCLUDED**

Please contact Global Convention Services for additional electrical at least two weeks prior to move-in day.

Failure to advance book additional power, may result in no power being available.

### **INTERNET**

is available from Encore Services and is a paid service

### **SECURITY SERVICES**

Security will be provided during non-show and show times, beginning on Thursday, October 16th, 2025 continuing until Noon on Sunday, October 19th.

### **BOOTH DISPLAYS/SIGNAGE**

All Strathcona Fire regulations must be adhered. During the event safety walkthroughs, prior to the show, any exhibitors with tents or canopies without the proper labeling may be removed from the show floor. Exhibitors are permitted to display professional signage representing their products ONLY in those areas for which they have contracted space. The top of all signage and display material must not exceed 8 feet high.

**Any exceptions must be pre-approved by the Show Management.**

### **BOOTH INSURANCE**

Neither Show Management nor the building owners will accept responsibility for injury to persons, loss or damage to products, exhibits, equipment, or decoration, by fire, accident, theft, or any other cause while in the building. Exhibitors must provide adequate insurance on their own exhibits and materials against all such hazards. Having your insurance is recommended. If you are obtaining additional insurance, it must have the following information.

#### **Certificate of Liability Insurance:**

**\$2,000,000.00**

#### **Additional Insured Name:**

**City of Edmonton, Edmonton Expo Centre  
7515 - 118 Ave, Edmonton, AB T5B 0J2**

**Explore Edmonton Corp.  
9990 Jasper Ave, Edmonton, AB. T5J 1P7**

**Alberta Snowmobile Association,  
11759 Groat Road NW, Edmonton, AB, T5M 3K6**

### **STAFFING EXHIBITS**

Exhibitors must staff their booths at all times during the hours of the Show. Neither Show Management nor Edmonton EXPO Centre can assume any responsibility for losses; therefore, exhibitors should take all reasonable precautions to protect their own property.

### **EXHIBITOR WRISTBANDS**

Allotted exhibitor ID's (wrist bands) will be available for pick-up at the Show Office commencing at 9:00 a.m. on Thursday, October 16th.



**Edmonton Expo Centre , October 17 & 18, 2025**

**EXHIBITOR SPACE CONTRACT**

Exhibitor/Company \_\_\_\_\_ Contact Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Prov. \_\_\_\_\_ PC \_\_\_\_\_

Phone \_\_\_\_\_ Cellphone \_\_\_\_\_ Email \_\_\_\_\_

**EXHIBIT SPACE FEES**

100-300sq'.... \$10.00/sq'  
301-600sq'.... \$9.00/sq'  
601-900sq'.... \$8.00/sq'

Booth Size Request \_\_\_\_\_ x \_\_\_\_\_

Booth Choices (please select 3)

1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_

**PAYMENT METHODS**

**Credit Card (Visa/MC)**

A 3% service fee will apply to all CC payments

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Card # \_\_\_\_\_ Exp \_\_\_\_\_ CVS \_\_\_\_\_

**Mail Cheques to:**

11759 Groat Rd.  
Edmonton AB T5M 3K6

**E-Transfers:** [accounting@albertasnowmobile.ca](mailto:accounting@albertasnowmobile.ca)

**or Pay direct via your QuickBooks Invoice**

Applications will be finalized upon receipt of deposit.

List **PRODUCTS & SERVICES** that will be displayed or sold in the booth:

\_\_\_\_\_

\_\_\_\_\_

*An authorized signature indicates acceptance of this Contract & the Terms & Conditions as set by the Alberta Snowmobile Association*

**Calculate your space:**

\_\_\_\_\_ sq' x \$ \_\_\_\_\_

**BOOTH COST** \$ \_\_\_\_\_

Corner (add \$100) \$ \_\_\_\_\_

**Subtotal** \$ \_\_\_\_\_

+ 5% GST \$ \_\_\_\_\_

**TOTAL** \$ \_\_\_\_\_

*A 3% service fee will apply to all Credit Card payments*

A minimum 50% deposit must accompany application to reserve your space. Final balances due August 14, 2025

Authorized Exhibitor Signature

Please Print Full Name

Date